

HENRY BAKER COLLEGE, MELUKAVU

Annual E-Governance Report 2022-23

E-governance system implemented in Henry Baker College, Melukavu streamlines the administrative processes, making it easier for students and staff to access important information. It also ensures transparency and efficiency in various tasks, such as managing student records and attendance system. Our institution implemented e-governance in the areas of operation of administration, finance and accounts, students' admission and support and examination.

The library of our college implemented KOHA, a comprehensive software that automates various library processes and offers a range of features. The OPAC, which stands for Online Public Access Catalog, allows users to search for materials, such as books and journals, easily. This system enables efficient resource management, making it convenient for students and faculty members to find the information they need. TCS software developed by Meshi Logic is used in the institution for managing attendance and generating Transfer Certificates of the students. The software helps the teachers to take attendance on their mobile phones and ensures that the attendance records are up-to-date. The implementation of CCTV cameras in the campus provides enhanced security and safety measures. The college website provides an overview of our institution- its administration, academics, achievements, departments, activities, courses offered, students support and so on. The college provides 24×7 internet facility to the students and staff. Salary bill of the employees are processed through SPARK. Notices to the staff are regularly communicated through email and WhatsApp.

By digitizing administrative procedures, e-governance system improves overall efficiency. It ensures transparency and ultimately contributes to the overall educational experience of students and staff of the institution as a whole.



Secretary

Governing Council


PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU